

**Eaves Housing for Women Limited  
(A company limited by guarantee)**

**Report and Financial Statements  
For the Year Ended 31 March 2013**

**Charity Number: 275048  
Company Number: 1322750**

## **Reference and administrative details – Eaves Housing for Women**

### **Members of the Board**

Vera Baird – Chair  
Wanda Goldwag - Treasurer  
Jane Harris  
Ceri Hutton  
Heather Mullins  
Linda Riley  
Karen Talbot

### **Company Secretary**

Denise Marshall

### **Charity Registration Number:**

275048

### **Company Registration Number:**

1322750

### **Registered Office and Operational Address:**

Unit 2.03  
Second Floor  
Canterbury Court  
Kennington Park  
1-3 Brixton Road  
London  
SW9 6DE

### **Chief Executive**

Denise Marshall

### **Auditors:**

Kingston Smith LLP  
Devonshire House  
60 Goswell Road  
London  
EC1M 7AD

### **Bankers:**

Co-Operative Bank  
80 Cornhill  
London  
EC3V 3NJ

## **Report of the Board year to 31 March 2013**

The members of the Board present their statutory report together with the financial statements of Eaves Housing for Women (the company) for the year ended 31 March 2013.

This report has been prepared in accordance with Part VI of the Charities Act 1993 and constitutes a directors' report for the purposes of company legislation.

The financial statements have been prepared in accordance with the accounting policies set out on pages 12 and 23 of the attached financial statements and comply with the charitable company's memorandum and articles of association, applicable laws and requirements of Statement of Recommended Practice on "Accounting and Reporting by Charities" issued in March 2005.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing Document**

Eaves Housing for Women is a charitable company limited by guarantee, governed by its Memorandum and Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.00 each. Eaves Housing for Women is registered as a charity with the Charity Commission.

### **Objectives and Activities**

The objects of the charity, as set out in the Memorandum of Association are:

- To provide for the relief of poverty and the preservation and protection of the good health of persons, in particular women, who have been physically, sexually, emotionally or psychologically abused or experience homelessness, mental/physical health or substance misuse problems, through the provision of supported housing and outreach services
- To relieve the physical and mental distress of any children affected by violence in their home
- To undertake, promote and publish research on issues of violence against women

In furtherance of the objects:

- To support and advise other agencies working in the voluntary and statutory sector on issues affecting women.

### **Vision and Mission Statements**

Eaves vision and mission statements and the values that underpin these statements provide clarity about the ethos and the direction of the charity for service users, staff and external audiences.

### **Vision Statement**

"A society in which all women live free from violence, exploitation, objectification and discrimination."

### **Mission Statement**

“Eaves leads the way in exposing and addressing the overlapping issues of domestic abuse, sexual violence, and exploitation of women in the UK.”

### **Values**

Eaves is a feminist organisation committed to:

- Challenging inequalities
- Embracing Diversity
- Enabling people to fulfil their potential
- Treating people with dignity and respect
- Promoting innovation

### **Board**

The Board of Trustees met 4 times during the year 2012/13 to fulfil its governance responsibilities. In addition 2 Finance Sub Committee meetings were held to examine and review in detail the organisation's financial performance, prepare budget reports and recommend them to the Board for approval.

The Chair and Chief Executive continue to work closely on the recruitment of new Board Members, aiming to ensure an appropriate range of skills, knowledge and experience are represented.

### **Statement of the members of the Board's responsibilities**

The members of the Board are responsible for preparing the report of the Board and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the members of the Board to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements the members of the Board are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Statement of Recommended Practice (Accounting and Reporting by Charities (the Charities' SORP));
- make judgements and estimates that are reasonable and prudent;
- state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The members of the Board are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. The members of the Board are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each of the Board members confirm that:

- so far as the Board member is aware, there is no relevant audit information of which the charity's auditors are unaware; and
- the Board member has taken all the steps that she ought to have taken as a Board member in order to make herself aware of any relevant audit information and to establish that the charity's auditors are aware of that information

This confirmation is given and should be interpreted in accordance with the provisions of s418 of the Companies Act 2006.

The members of the Board are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

### **Members of the Board**

The members of the Board constitute directors of the charity for the purposes of the Companies Act 2006 and trustees for the purposes of charity legislation. At any one time there must be a minimum of three members. New members of the Board are appointed by existing members. Each year one third of the members are required to retire and may offer themselves for re-election.

Each member of the Board takes responsibility for monitoring the charity's activities and an annual 'audit' is undertaken to ensure the Board has the requisite skills mix required to contribute fully to the charity's development.

The following members of the Board were in office during the reporting period and served throughout the year, except where shown.

<b><u>Trustee</u></b>	<b><u>Appointed/Resigned</u></b>	<b>*</b>
Heather Mullins		
Vera Baird		
Wanda Goldwag		
Linda Riley		
Karen Talbot		
Jane Harris	Resigned 8 <sup>th</sup> August 2012	
Ceri Hutton	Resigned 10 <sup>th</sup> September 2012	

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No member of the Board received any remuneration from the charity during the year. Out of pocket travelling expenses totalling £158.00 were reimbursed to 1 member during the year.

### **Key Activities – Board**

During the year 2012 – 2013 the Trustees have prioritised the continuing relevance and viability of the organisation. It was noted that the external environment had changed rapidly over the course of the year and it was agreed that the following challenges and implications would need to be considered when looking at the organisation's future:

- Extensive funding cuts from statutory sources requiring significant retrenchment and refocus
- Pressure to cut costs at the expense of quality and range of provision
- A significantly changed financial profile
- Lower likelihood of successful outcomes as services are reduced and opportunities for overall resolution become remote
- Significant increase in demand alongside reduced capacity internally and across the sector
- Need for more intensive campaigning/advocacy work
- Ability to work on project/contract basis and to be able to respond swiftly to any contractual opportunities arising in our agreed area of work

In line with this the Chief Executive was charged with producing a 'Future Options' paper with a series of proposed recommendations for change and future direction. In January 2013 Trustee's considered all recommendations and agreed to adopt a new 'slimmed down' model for the organisation with an agreed restructure and redundancy programme targeted to best achieve the organisations aims and objectives.

- **Plan the restructure of the organisation**

In line with the 'Future Options' paper and funding decisions of London Councils the Trustees agreed to close the Scarlet Centre and slim down Central Services and the Poppy Project to ensure future viability.

Having considered other service provision available to women escaping violence Trustee's agree to retain core Poppy functions, to continue the work of the innovative 'Amina' and 'Lea' projects and, working in partnership with Thamesreach to further develop our work around employment and training opportunities for women.

The Scarlet Centre closed on 28<sup>th</sup> March 2013.

- **Manage subsequent redundancy/redeployment process**

In line with the 'Change Management' process the Chief Executive, Director of Resources, Human Resources and the Finance Manager developed and carried out a comprehensive process to ensure that all redundancy consultations, notice periods, redundancy pay and TUPE arrangements were carried out with due diligence.

## **Organisational Structure**

Eaves Board of Management appoints the Chief Executive to manage the day to day operations of the charity. To ensure effective operations the Chief Executive has delegated authority, as approved by the Board of Management, in particular in relation to finance and employment issues. The Chief Executive is responsible for working with the Senior Management Team in order to ensure targets are met as detailed in the organisational work plan.

## **Risk Management**

Eaves Risk Framework is used to systematically assess financial and operational risks. The results from the assessments are detailed on a Risk Register which highlights priorities and draws attention to key areas of concern that could impact on the charity being able to meet its objectives.

Eaves Board of Management continually questions and assesses the major strategic, business and operational risks which the charity faces.

Internal risks in the charity are minimised through the implementation and monitoring of policies and procedures and any action taken for any breaches of these. Regular Health and Safety meetings are held. These meetings monitor and review risk assessments, identify and address all health and safety issues, including protection from abuse.

## **Related Parties**

Eaves works in partnership with a large number of statutory and non-statutory agencies throughout the United Kingdom. These include but are not limited to; Metropolitan Police, Amnesty UK Women's Aid Federation England, IMKAAN, TUC, Irish Centre Housing, Kalyaan, Housing for Women, Thamesreach, AVA, Rights of Women, End Child Prostitution and Trafficking and University of Kent.

In addition to our work with agencies in the UK many of the areas in which we work have a global dimension. Eaves has developed good working relationships with a wide variety of international agencies challenging violence against women and during the 2012/13 period these have included but are not limited to; UNHCR (France) Foundation for Human and Humanitarian Rights (Lebanon) UNHCR (Vietnam), Pacific Links (Vietnam), Action Aid (Brazil) Hagar International (Vietnam) 'Demand Coalition' (USA), European Women's Lobby (Belgium), and South Metropolitan Regional Parliament (Western Australia),

## **STATEMENT OF PUBLIC BENEFIT**

The Board confirm that it has complied with its duty under section 17 of the Charities Act 2011. They have considered the public benefit guidance published by the Charity Commission and believe that it has followed its guidance in this area.

The annual report gives a detailed description of the activities undertaken by the charity during the period in furtherance of its charitable purposes, and the Board are satisfied that all such activities provide public benefit.

## **ACHIEVEMENTS AND PERFORMANCE**

In order to meet its charitable objectives Eaves has managed the following projects during the course of this year.

- Poppy Project – Safe Accommodation, Community Outreach and Advocacy services for women trafficked into the UK for the purposes of prostitution and/or domestic servitude.



- Scarlet Centre – A support and learning centre for women who have experienced any form of gendered violence
- Lilith – Research, 2nd tier support and development services in the Violence against Women and Girls sector.

### **Poppy Project – Accommodation, support and community outreach support for women trafficked into the United Kingdom**

Poppy has been providing services to victims of trafficking since 2002. To date we have taken around 3000 referrals from statutory and non-governmental organisations from across the UK. Of the women referred to us approximately 975 have accessed services via our 'Acute', Outreach or Specialist services. Referrals not eligible for Poppy are always signposted to the most appropriate agencies.

Over the years Poppy has built a first class reputation and is widely regarded as a leader in the international and UK anti-trafficking field.

Since 2011 the organisation has redeveloped and reframed the department and has created a project, free from government restriction, that prioritises a human rights based approach and is especially conscious of the gender-specific needs of the women referred to the project. During 2012/13 Poppy has maintained 15 'acute' bedspaces, provided community outreach services throughout the UK, offered a comprehensive resettlement support programme, maintained the young women's crisis worker role and has further developed the Prison and Detention Support Worker role.

Training and capacity building has remained a key feature of Poppy's work and we have continued to roll out our training package across the UK. Over the course of this year approximately 670 people have received specialised 'Trafficking Awareness Training'. NGO and statutory agencies who have benefited include:

- Police
- Health Services
- Prison/Probation
- Violence Against Women services
- Asylum/Refugee agencies
- Local & Regional authorities

During the latter half of 2012/13 the work of the Poppy Project was reviewed and it was agreed that a new international 'model' of accommodation and support services for replication in 'source' and 'destination' countries would be developed for future roll-out. This work has now been completed and it is anticipated that the work programme will commence in the year 2013/14.

### **The Scarlet Centre**

The Scarlet Centre is an advice, support and learning centre for women, based in south London but delivering services to 22 London Boroughs. It offers a range of advice services including drop in, resettlement, counselling, cognitive behavioural therapy, domestic violence support group, sexual violence services and a specialist project for women wishing to exit prostitution.



During the period April 2012 – March 2013 the scarlet centre provided the following services

<b>Scarlet Centre</b>	Advice	Resettlement	Amina (rape/sexual violence)	Counselling	London Exiting Action	Total
Workshops	147	188	17	20	95	467
Advice & Support (individual)	270	337	35	145	123	910
Manuals		964				964
Agency Training (attendees)					38	38
						<b>2379</b>

Over the course of the year Scarlet has delivered a wide range of workshops for services users and in order to reach women not able to easily access the Scarlet Centre also delivered a significant number of external workshops in partnership with external agencies.

Following the cessation of funding from London Councils the organisation closed the Scarlet Centre on 28<sup>th</sup> March 2013.

### **Lilith - Research and Development**

This year Lilith has:

- continued to provide a second tier function and has hosted the sexual violence action awareness network (SVAAN)
- Responded to proposed new policy and legislative measures and attended a wide range of local and national stakeholder groups and networks
- Worked to retain existing funding and identify new funding opportunities
- Sent out the popular e-newsletter to over 1100 readers every week

During the reporting period Lilith was awarded funding by 'Unbound Philanthropy' to monitor the Department Work and Pensions led 'mainstreamed solution' supporting women living in the UK on spousal visas who had suffered domestic violence. This work is currently in progress but has already been used to help influence government policy, to promote effective partnership links with NGO coalition partners and to develop appropriate training programmes.

In the period April – August 2012 Eaves carried out a six month research project on the scale and extent of prostitution and trafficking across London on behalf of the Mayor's Office on Policing and Crime (MOPAC). The report was delivered on time and on budget and was positively received. The report is due to be published in May 2013.

## **FINANCIAL REVIEW**

During this period funding for the following of Eaves services was secure.

- London Councils funding totalling £941,127 for a series of interlinked posts/projects including: A Young Women's Worker, an Exiting Prostitution and Counter Trafficking Worker, a Resettlement Service, part funding towards a Research Team, an Advice Centre for women affected by all forms of sexual violence which included a counselling and peer support service.
- Supporting People funding to July 2012 for refuge provision for women and children escaping domestic violence with the London borough of Westminster

The end of the year saw a deficit £446,298. This decreased reserves to £1,453,036, a total of 4.5 months funding of which £1,117,092 is unrestricted.

### **Principal Funding Sources**

Eaves received funding from a variety of sources during this year. The five main income streams were:

- London Councils provided £941,127 (39%) of income towards the Lilith Project, women with 'no recourse to public funds' and the Scarlet Centre projects.
- Comic Relief provided £248,183 (10%) towards projects working with victims of trafficking.
- From rent received from supported housing and refuge service users £123,701 (5%)
- The Supporting People Programme. One London boroughs provided £118,563 (5%) of income towards accommodation and support for single homeless women and women and children escaping domestic violence
- The Man Group Charitable Trust provided £100,000 (4%) of income towards the services of the POPPY Team

Apart from the funders detailed above, no one organisation or individual has contributed more than 3% of Eaves total income.

### **Investment Performance**

All funds surplus to current operating requirements were held by Close Brothers in a treasury account. Due to the low interest rates the interest obtained in 2012/13 was £6,546 a reduction of £4,999 (43%) on the previous year (£11,545).

### **Reserves Policy**

Current unrestricted reserve levels are £1,117,092 which is 4.5 months running cost. Eaves Board remain committed to building reserve levels that will enable the organisation to cover known liabilities and contingencies, absorb setbacks and take advantage of change and development opportunities.

### **Plans for Future Periods**

The main focus over the 2013/14 financial year will be to:

- Diversify funding streams – including the development of a social enterprise scheme
- Set up the first Poppy International accommodation and support models
- Lobby/Campaign for the decriminalisation of women in prostitution

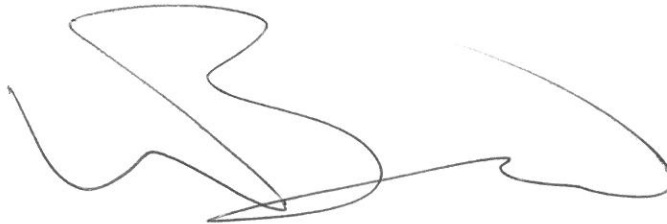
### **Auditors**

Kingston Smith was confirmed as Eaves' auditors for the 2012/13 financial year at the annual general meeting on 4<sup>th</sup> December 2012.

The report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005).

Approved by the Board of Management on 23<sup>rd</sup> July 2013 and signed on its behalf by:

Vera Baird  
Chair

A handwritten signature in black ink, appearing to be 'Vera Baird', written over a horizontal line.

We have audited the financial statements of Eaves Housing for Women Ltd for the year ended 31st March 2013 which comprise the Statement of Financial Activities (the Summary Income and Expenditure Account), the Balance Sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charitable company and charitable company's members as a body, for our audit work, for this report, or

### **Respective responsibilities of Trustees and Auditors**

As explained more fully in the Trustees' Responsibilities Statement, the trustees' (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition we read all the financial and non-financial information in the Trustees Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on the financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2013 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been properly prepared in accordance with the requirements of the Companies Act 2006.


### **Opinion on other matters prescribed by the Companies Act**

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remunerations specified by law are not made; or
- we have not received all the information and explanations we require for our audit.



**Neil Finlayson Senior Statutory Auditor**

for and on behalf of Kingston Smith LLP, Statutory Auditor

Devonshire House  
60 Goswell Road  
London EC1M 7AD

Date: 16/10/2013

**Eaves Housing for Women Ltd**

**Statement of financial activities (incorporating an income and expenditure account)**

**For the year ended 31 March 2013**

	Note	Restricted £	Unrestricted £	2013 Total £	2012 Total £
<b>Incoming resources</b>					
<i>Incoming resources from generated funds:</i>					
Voluntary Income	2	-	226,219	<b>226,219</b>	222,120
Investment Income		-	6,546	<b>6,546</b>	11,545
Fundraising Gala		-	-	-	52,245
Affiliation Fees		-	1,270	<b>1,270</b>	2,750
General Income		-	95,615	<b>95,615</b>	16,280
<i>Incoming resources from charitable activities:</i>					
Poppy	3a	499,328	38,343	<b>537,671</b>	1,414,711
Serafina	3b	47,942	274,852	<b>322,794</b>	3,296,145
Lilith Research & Development	3c	256,437	27,852	<b>284,289</b>	237,047
Scarlet Centre	3d	961,231	-	<b>961,231</b>	788,656
<b>Total incoming resources</b>		<b>1,764,938</b>	<b>670,697</b>	<b>2,435,635</b>	<b>6,041,499</b>
<b>Resources expended</b>					
<i>Cost of generating funds</i>					
		-	273,866	<b>273,866</b>	141,687
<i>Charitable Activities</i>					
Poppy (Support for victims of Trafficking)		912,357	142,630	<b>1,054,987</b>	1,222,909
Serafina (Domestic Violence Project)		108,459	225,750	<b>334,209</b>	3,170,591
Lilith (Research & Development)		237,442	65,825	<b>303,267</b>	354,145
Scarlet Centre (Advice and Advocacy)		918,738	(15,184)	<b>903,554</b>	746,232
<i>Governance Costs</i>		-	12,050	<b>12,050</b>	15,874
<b>Total resources expended</b>	4	<b>2,176,996</b>	<b>704,937</b>	<b>2,881,933</b>	<b>5,651,438</b>
<b>Net (outgoing) incoming resources for the year</b>	5	<b>(412,058)</b>	<b>(34,240)</b>	<b>(446,298)</b>	<b>390,061</b>
<b>Funds Brought Forward</b>		<b>748,002</b>	<b>1,151,332</b>	<b>1,899,334</b>	<b>1,509,273</b>
<b>Funds Carried Forward</b>		<b>335,944</b>	<b>1,117,092</b>	<b>1,453,036</b>	<b>1,899,334</b>

# Eaves Housing for Women Ltd

## Balance sheet

As at 31 March 2013

	Note	£	2013 £	2012 £
<b>Tangible fixed assets</b>	8		<b>2,649</b>	44,863
<b>Current assets</b>				
Debtors	9	<b>227,535</b>		1,377,239
Short term deposits	10	<b>1,839,750</b>		521,204
Cash at bank and in hand		<b>81,545</b>		1,358,154
		<b>2,148,830</b>		3,256,597
<b>Creditors: amounts falling due within one year</b>	11	<b>698,443</b>		1,402,126
<b>Net current assets</b>			<b>1,450,387</b>	1,854,471
<b>Net assets</b>	12		<b>1,453,036</b>	1,899,334
<b>Funds</b>				
Restricted funds			<b>335,944</b>	748,002
Unrestricted funds				
Designated funds			<b>668,009</b>	695,269
General funds			<b>449,083</b>	456,063
<b>Total funds</b>	13		<b>1,453,036</b>	1,899,334

Approved by the Board of Management on 23rd July 2013 and signed on its behalf by:

Wanda Goldwag  
Treasurer

Company Number:1322750

## **Eaves Housing for Women Ltd**

### **Notes to the financial statements**

**For the year ended 31 March 2013**

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#### **1. Accounting policies**

- a) The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and follow the recommendations in Statement of Recommended Practice - Accounting and Reporting by Charities (revised in March 2005) and the Companies Act 2006.
- b) Income from charges to residents is included when receivable.
- c) Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable.
- d) Revenue grants are credited to incoming resources when they are received or receivable, whichever is earlier. Income is deferred only when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.
- e) Grants for the purchase of fixed assets and the value of gifts of fixed assets are credited to restricted incoming resources when receivable. Depreciation on the fixed assets purchased with such grants is charged against the restricted fund.
- f) Depreciation is provided on all tangible fixed assets at rates calculated to write each asset down to its estimated residual value evenly over its expected useful life, as follows:

Leasehold improvements	- 4 years
Equipment & Furniture	- Between 3 and 7 years
Computer equipment	- In the year of purchase

All assets of £500 or more are capitalised.

- g) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified and charged to the fund, together with a fair allocation of overheads.
- h) Unrestricted funds are grants and other income received or generated for the charitable purposes.
- i) Designated funds are unrestricted funds earmarked by the Board of Management for particular purposes.
- j) The charitable company offers all staff the option of a stakeholder pension scheme. The charitable company pays an agreed contribution to employees who have a stakeholder pension under the scheme offered. The assets of the pensions are independent from the company and the pension cost charge represents contributions payable. The charitable company has no additional liability other than for the payment of those contributions.
- k) Direct costs are charged against the activity to which they relate. Indirect staff costs, support costs and overhead expenses are apportioned on the following basis, which is an estimate, based on staff time, of the amount attributable to each activity.



## Eaves Housing for Women Ltd

### Notes to the financial statements

#### For the year ended 31 March 2013

##### 1. Accounting policies (continued)

Fundraising	10%
Poppy	30%
Serafina	10%
Lilith Research & Development	10%
Scarlet Centre	40%

Organisational costs include the management of the charitable company's assets, organisation management and compliance with constitutional and statutory requirements.

Indirect staff costs, support costs and overhead expenses have been re-apportioned in line with growth and direction the organisation has undergone in the current financial year, this will be reviewed on a regular basis.

- l) Rentals of assets held under operating leases are charged against revenue on a straight line basis over the life of the lease. No assets are held under hire purchase agreements or finance leases.

##### 2. Voluntary Income

	Restricted £	Unrestricted £	2013 Total £	2012 Total £
Donations				
Poppy	-	104,983	104,983	117,371
Serafina	-	149	149	1,843
Lilith Research & Development	-	394	394	1,664
Scarlet	-	75	75	11,686
General	-	120,618	120,618	89,556
	-	226,219	226,219	222,120

##### 3a. Poppy

*Provides support and accommodation for women who have been trafficked into the UK*

	Restricted £	Unrestricted £	2013 Total £	2012 Total £
Home Office	43,762	-	43,762	452,362
Anonymous Grant	-	-	-	448,615
Man Group Charitable Trust	100,000	-	100,000	100,000
Comic Relief	138,728	-	138,728	38,958
Esmee Fairburn	52,084	-	52,084	53,974
Tudor Trust (TLG)	20,000	-	20,000	20,000
Comic Relief (TLG)	109,455	-	109,455	89,270
Edward Smart Charitable Trust	-	-	-	10,000
Wyn Lo Foundation	-	-	-	10,000
Hedge Fund	20,000	-	20,000	-
Sylvia Adams	9,000	-	9,000	-
United Nations	6,299	-	6,299	-
Whistles	-	-	-	700
Reports	-	16,482	16,482	5,938
Workshops	-	-	-	8,188
Big Fund	-	-	-	175,615
Sundry income	-	21,861	21,861	1,091
	499,328	38,343	537,671	1,414,711

## Eaves Housing for Women Ltd

### Notes to the financial statements

For the year ended 31 March 2013

#### 3b. Serafina

*Provides support and accommodation for women and their children escaping domestic violence*

	Restricted £	Unrestricted £	2013 Total £	2012 Total £
Income from charges to residents	-	123,701	123,701	364,326
Supporting People Grants	-	118,563	118,563	371,914
Home Office	-	-	-	2,348,586
Sure Start - Westminster	33,486	-	33,486	67,791
Royal Borough of Kensington and Chelsea	-	-	-	2,861
Westminster City Council	13,456	-	13,456	40,368
BBC Children in Need	-	-	-	50,263
Sylvia Adams	1,000	-	1,000	25,000
Big Fund	0	-	-	7,800
Sundry income	-	32,588	32,588	17,236
	<u>47,942</u>	<u>274,852</u>	<u>322,794</u>	<u>3,296,145</u>

#### 3c. Lilith Research & Development

*A second tier project working on violence against women issues*

	Restricted £	Unrestricted £	2013 Total £	2012 Total £
London Councils	89,286	-	89,286	89,286
Unbound Phil	50,000	-	50,000	-
City Bridge	-	-	-	10,000
Trust for London	20,417	-	20,417	34,583
Big Lottery	-	-	-	52,259
MOPAC	46,519	-	46,519	-
Alcohol	3,830	-	3,830	-
EU - IPPR	19,840	-	19,840	-
Foreign Office	19,645	-	19,645	-
Funderbirds	3,400	-	3,400	-
Object Now - The Living Project	3,500	-	3,500	-
Workshops	-	12,685	12,685	4,455
Big Fund	-	-	-	46,424
Sundry Income	-	15,167	15,167	40
	<u>256,437</u>	<u>27,852</u>	<u>284,289</u>	<u>237,047</u>

# Eaves Housing for Women Ltd

## Notes to the financial statements

For the year ended 31 March 2013

### 3d. Scarlet Centre

<i>Advice and support for women who have experienced domestic and sexual violence</i>	Restricted £	Unrestricted £	2013 Total £	2012 Total £
London Councils				
Young Womens Project	-	-	-	19,467
Resettlement Project	120,138	-	120,138	120,139
Counselling & Amina	173,225	-	173,225	173,225
Advice Centre	199,715	-	199,715	199,715
Lea	110,800	-	110,800	110,800
London Councils No Recourse	-	-	-	11,250
London Borough of Lambeth	20,000	-	20,000	21,014
Survivors Trust	20,000	-	20,000	20,000
Home Office	2,000	-	2,000	-
Personal Workshops	1,465	-	1,465	-
Walcott Foundation	30,000	-	30,000	-
Peter Minet	3,000	-	3,000	-
The London Community	4,966	-	4,966	-
Deferred Income	247,963	-	247,963	-
M Armitage	17,000	-	17,000	-
Awards for All	9,959.00	-	9,959	-
Metropolitan Police	-	-	-	1,500
London Catalyst	1,000	-	1,000	-
Big Fund	-	-	-	105,246
Beatie Foundation	-	-	-	5,000
Sundry Income	-	-	-	1,300
	<u>961,231</u>	<u>-</u>	<u>961,231</u>	<u>788,656</u>

The grants from the London Councils £89,286 (2011/12 £89,286) towards salaries and running costs for the Lilith Project and £120,139 (2011/12 £120,139) towards salaries and running costs of the Resettlement Project and of £173,225 (2011/12 £173,225) toward salaries and running costs of the Counselling and Amina service and of £199,715 (2011/12 £199,715) towards salaries and running costs of the Scarlet Centre and of £110,800 (2011/12 £110,800) towards salaries and running costs of the Lea Project) were all fully utilised in the year for the purposes for which they were awarded.

# Eaves Housing for Women Ltd

## Notes to the financial statements

For the year ended 31 March 2013

### 5. Net incoming/(outgoing) resources for the year

This is stated after charging / crediting:

	2013 £	2012 £
Board of management members' expenses		
Board of management members' reimbursed expenses (2013: 1 member for travel; 2012: 2 member)	158	567
Depreciation	42,214	65,841
Auditors' remuneration:		
▪ Audit	12,500	15,000
▪ Accountancy Support Services / underprovision	-	-
▪ Under / (over) provision for previous year	-	-
Operating lease rentals:		
▪ Leasehold premises	147,624	147,624
▪ Office equipment	3,322	13,286

### 6. Staff costs and numbers

Staff costs were as follows:

	2013 £	2012 £
Salaries and wages	1,489,409	2,139,778
Social security costs	144,468	210,701
Pension costs	105,123	150,498
Temporary staff & other staff costs	-	108,588
Redundancy costs	82,129	32,845
	<u>1,821,129</u>	<u>2,642,410</u>

No employee was paid more than £60,000 (2012: one).

The average number of employees and temporary staff during the year was as follows:

	2013 No.	2012 No.
Poppy	13	14
Serafina	4	24
Lilith Research & Development	5	5
Scarlet Centre	9	11
Fundraising / PR	7	4
Support	9	11
	<u>47</u>	<u>69</u>

### 7. Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

**Eaves Housing for Women Ltd**

**Notes to the financial statements**

**For the year ended 31 March 2013**

**4. Total resources expended**

	Cost of generating funds £	Poppy £	Serafina £	Lilith R&D £	Scarlet Centre £	Governance Costs £	2013 Total £	2012 Total £
Staff costs (note 6)	205,905	653,431	162,449	200,962	475,157	-	1,697,904	2,379,374
Housing costs	-	5,205	20,861	-	-	-	26,066	118,170
RSL costs	-	36,021	44,358	-	-	-	80,379	342,530
Head office costs	14,128	45,274	14,128	17,790	60,615	-	151,935	165,068
Refuge office costs	-	-	461	-	-	-	461	3,370
Lighting & heating	-	9,253	7,712	-	-	-	16,965	51,839
Telephone & TV	2,400	14,878	9,515	3,806	12,453	-	43,052	64,658
Office security & equipment	405	1,214	405	405	12,113	-	14,542	36,042
Insurance	2,747	8,242	2,747	2,747	10,989	-	27,472	26,894
Council tax & business rates	812	6,367	1,213	812	3,927	-	13,131	23,327
Depreciation	2,896	8,836	16,000	2,896	11,585	-	42,213	66,686
Service user costs	-	38,135	1,193	3,150	28,869	-	71,347	204,979
Postage & couriers	427	1,731	650	427	1,705	-	4,940	6,648
Rent & service charge (Office)	17,540	57,923	17,660	19,015	96,437	-	208,575	228,978
Travel	272	32,829	6,459	1,487	2,311	-	43,358	44,836
Promotion	1,349	51,013	1,349	1,751	13,821	-	69,283	57,713
Audit and accountancy	-	-	-	-	-	12,050	12,050	15,874
Bank charges	291	872	291	291	1,162	-	2,907	4,824
Service Level Agreements	-	9,381	-	23,011	73,632	-	106,024	1,446,283
Children's activities	-	214	2,064	-	-	-	2,278	5,303
Research & development	-	-	-	23	-	-	23	3,303
Support costs	24,694	74,168	24,694	24,694	98,778	-	247,028	354,739
<b>TOTAL</b>	<b>273,866</b>	<b>1,054,987</b>	<b>334,209</b>	<b>303,267</b>	<b>903,554</b>	<b>12,050</b>	<b>2,881,933</b>	<b>5,651,438</b>

**Eaves Housing for Women Ltd**

**Notes to the financial statements**

**For the year ended 31 March 2013**

**8. Tangible fixed assets**

	Leasehold improvements £	Hostel furniture £	Office equipment £	Total £
<b>COST</b>				
As at 1 April 2012	109,040	33,256	27,380	<b>169,676</b>
Additions in year	-	-	-	-
Disposals in year	-	(32,522)	-	<b>(32,522)</b>
At 31 March 2013	<u>109,040</u>	<u>734</u>	<u>27,380</u>	<u><b>137,154</b></u>
<b>DEPRECIATION</b>				
As at 1 April 2012	81,780	19,859	23,174	<b>124,813</b>
Charge for the year	27,260	13,251	1,703	<b>42,214</b>
Disposals in year	-	(32,522)	-	<b>(32,522)</b>
At 31 March 2013	<u>109,040</u>	<u>588</u>	<u>24,877</u>	<u><b>134,505</b></u>
<b>NET BOOK VALUE</b>				
At 31 March 2013	<u>-</u>	<u><b>146</b></u>	<u><b>2,503</b></u>	<u><b>2,649</b></u>
At 31 March 2012	<u>27,260</u>	<u>13,397</u>	<u>4,206</u>	<u>44,863</u>

# Eaves Housing for Women Ltd

## Notes to the financial statements

For the year ended 31 March 2013

### 9. Debtors

	2,013 £	2012 £
Arrears of charges	5,508	40,684
Less: provision for doubtful debts	(2,130)	(34,403)
Amounts due from funding bodies	136,247	1,236,071
Rent deposit	-	8,950
Other debtors and prepayments	87,910	125,937
	<u>227,535</u>	<u>1,377,239</u>

### 10. Short term deposits

	2,013 £	2012 £
	Nil	Nil

Short term deposits represent money held on fixed term deposit accounts requiring more than 24 hours notice to be withdrawn without penalty.

### 11. Creditors : amounts falling due within one year

	2,013 £	2,012 £
Tax & social security	44,866	63,865
Prepayments of residents' charges	99,630	119,755
Deferred income	-	255,517
Other creditors	182,645	577,144
Accruals	371,302	385,845
	<u>698,443</u>	<u>1,402,126</u>
Deferred income b/fwd	255,517	744,373
Movement in year	(255,517)	(488,856)
Deferred income c/fwd	-	255,517

### 12. Analysis of net assets between funds

	Restricted funds £	Designated funds £	Unrestricted funds £	Total funds £
Tangible fixed assets	-	-	2,649	2,649
Current assets	335,944	668,009	1,144,877	2,148,830
Current liabilities	-	-	(698,443)	(698,443)
<b>Net assets as at 31 March 2013</b>	<u>335,944</u>	<u>668,009</u>	<u>449,083</u>	<u>1,453,036</u>



# Eaves Housing for Women Ltd

## Notes to the financial statements

For the year ended 31 March 2013

### Movements in funds

	At 31 March 2012 £	Incoming resources £	Outgoing resources £	Transfers £	At 31 March 2013 £
<b>Restricted funds:</b>					
Poppy Project	386,207	369,873	(633,327)	-	122,753
Two Little Girls	37,051	129,455	(145,473)	-	21,033
Service User Costs	182,903	-	(153,040)	-	29,863
Children's Project	55,571	47,942	(47,942)	-	55,571
Scarlet Centre	1,573	961,231	(898,220)	-	64,584
Research	2,628	256,437	(216,925)	-	42,140
Big Fund	82,069	-	(82,069)	-	-
<i>Total restricted funds</i>	<u>748,002</u>	<u>1,764,938</u>	<u>(2,176,996)</u>	<u>-</u>	<u>335,944</u>
<b>Unrestricted funds:</b>					
Property Management	318,436	-	(27,260)	-	291,176
Children's Project	30,576	-	-	-	30,576
Organisational development	220,190	-	-	-	220,190
Service User Costs	106,067	-	-	-	106,067
Volunteering Programme	20,000	-	-	-	20,000
<i>Total designated funds</i>	<u>695,269</u>	<u>-</u>	<u>(27,260)</u>	<u>-</u>	<u>668,009</u>
<b>General funds</b>	<u>456,063</u>	<u>670,697</u>	<u>(677,677)</u>	<u>-</u>	<u>449,083</u>
<i>Total unrestricted funds</i>	<u>1,151,332</u>	<u>670,697</u>	<u>(704,937)</u>	<u>-</u>	<u>1,117,092</u>
<b>Total funds</b>	<u>1,899,334</u>	<u>2,435,635</u>	<u>(2,881,933)</u>	<u>-</u>	<u>1,453,036</u>

### Purposes of restricted funds

Poppy Project	These funds are for running costs and living expenses for women who were trafficked into prostitution and labour exploitation from outside of the United Kingdom.
Two Little Girls	These funds are for the salaries and running costs of Two Little Girls trafficking awareness campaign.
Service User Costs	These funds are to support women who have been victims of violence and have no recourse to public funds.
Children's Project	These funds contribute towards the salaries and running costs of the Children's Project in the Domestic Violence Projects.
Scarlet Centre	These funds relate to salaries and running cost for a number of London Councils funded projects including the Young Women's Homelessness Project, The Resettlement Project, Counselling and the Amina Peer Support Project and the Advice Centre
Research and Development	These funds are to pay for salaries and running costs to carry out research, campaigning and advocacy on violence against women and girls.

# Eaves Housing for Women Ltd

## Notes to the financial statements

### For the year ended 31 March 2013

#### Purposes of designated funds

Property Management	These funds are established to fund a rolling programme of internal decorations and other improvements in the quality of accommodation over a five year period, including leasehold improvements for head office.
Children's Project	These funds are set aside for the running costs of activities and support for children in the Domestic Violence and Poppy Project
Organisational Development	These funds were set aside for restructuring, staff training improved systems management.
Service User Costs	These funds are to support women who have been victims of violence. Including training and welfare.
Volunteer Programme	These funds have been set up to pay for volunteer programme

## 14. Operating lease commitments

As at 31 March 2013 the charitable company had annual commitments under operating leases expiring as

		Leasehold premises	
		2013	2012
		£	£
Less than 1 year		-	29,574
2-5 years		<u>118,050</u>	<u>118,050</u>
		Office equipment	
		2013	2012
		£	£
Less than 1 year		13,286	-
2-5 years		<u>-</u>	<u>13,286</u>